

**Rochelle Park Board of Education  
Regular Meeting -7:00 P.M.  
November 12, 2018**

- I. Call to Order**
- II. Roll Call**

<b>Board Member</b>	<b>Present</b>	<b>Absent</b>
Mr. Matt Trawinski, Vice President		
Mr. Scott Kral		
Mrs. Dimitria Leakas		
Mrs. Geraldine Minichetti		
Mr. Gerard Sorrentino		
Ms. Layla Wuthrick		
Mrs. Teresa Judge-Cravello, President		

Others present:

- Dr. Richard Brockel, Acting Superintendent of Schools
- Mrs. Cheryl Jiosi, Business Administrator
- Mrs. Cara Hurd, Supervisor Curriculum & Instruction
- Mr. Michael Alberta, Principal
- Mr. Rexhep Leka, Building and Grounds Supervisor
- Mrs. Ellen Kobylarz, Board Secretary

**III. Executive Session Announcement** (if needed) The Board will reconvene in Public Session at approximately 7:30 P.M.

**WHEREAS, the Rochelle Park Board of Education (hereinafter referred to as the “Board”) will convene in Executive Session to discuss confidential matters which include:**

**NOW HEREOF BE IT RESOLVED,** the Board shall move into Executive Session to discuss the above referenced matter(s).

**BE IT FURTHER RESOLVED,** that the minutes of the executive session will provide as much information as possible without violating any applicable privilege or confidentiality so that the public can understand what was discussed and when available what the Board decision was...

**BE IT FURTHER RESOLVED,** that the minutes of the executive session will be released to the public in an appropriately redacted form within a reasonable period of time after the privilege or confidentiality is no longer applicable to such minutes.

**BE IT FURTHER RESOLVED,** that the redacted portion of the executive session minutes will not be released until such time as the privilege or confidentiality is no longer applicable.

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to open Executive Session at \_\_\_\_\_ P.M.

Roll Call

MT SK DL GM GS LW TJC

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to close the Executive Session at \_\_\_\_\_ P.M.

Roll Call

MT SK DL GM GS LW TJC

**IV. Open Public Meetings Act, Chapter 231,P.L.1975 Announcement-by Board President**

In accordance with the requirements of the Open Public Meetings Act, I wish to announce that”  
 “The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meeting of bodies at which any business affecting their interests is discussed or acted upon. Notices announcing the date, time and place for this Regular Meeting were sent to all concerned individuals, associations and sent to the, The Record and The Our Town, in accordance with Chapter 231,P.L.1975”

**V. Flag Salute**

**VI. Acting Superintendent’s Report**

**VII. Principal’s Report**

- PTO

**VIII. Director of Curriculum & Instruction Report**

**IX. Business Administrators Report**

**X. Reports – Board Committee Reports**

**2018 School Year**

<b>Committees</b>	<b>Chairperson</b>	<b>Co-Chairperson</b>
Personnel/Negotiations	Gerard Sorrentino	Matt Trawinski, Teresa Judge Cravello
Business, Finance, and Transportation	Teresa Judge Cravello	Scott Kral, Matt Trawinski
Curriculum, Instruction, Assessment, and Technology	Dimitria Leakas	Geraldine Minichetti, Layla Wuthrick
Special Education	Layla Wuthrick	Dimitria Leakas, Geraldine Minichetti
School & Community Relations	Geraldine Minichetti	Layla Wuthrick, Teresa Judge Cravello
Building/Grounds/Safety	Matt Trawinski	Scott Kral, Gerard Sorrentino
Policy/ Legislative	Scott Kral	Teresa Judge Cravello, Gerard Sorrentino

**Board Liaison Assignments:**

NJSBA/ BCSBA - Geraldine Minichetti

Joint Boards- Dimitria Leakas

Municipality- Teresa Judge Cravello

**XI. Open Public Forum (Pursuant to Board Policy 0167 – Public Participation in Board Meetings)**

During this portion of the meeting, district residents and staff are invited to address the Board of Education on any topics specifically addressed in this agenda or on any other questions, comments, or concerns that may be in respect to the operation of their schools. The Board requests that individuals

sign the speakers' list giving name and address, and asks that all remarks be directed to the Board as a whole (not to individuals). The public is reminded that their remarks are being recorded.

The Board wishes to remind all attendees at its meetings that while it subscribes without reservation to the principle of keeping the community completely informed, it cannot respond to or discuss personnel matters. If a matter concerning a district staff member is of interest or concern to a resident, the matter should be referred to the Building Principal, Superintendent of Schools, or the Board of Education, either by telephone, letter, or email.

Each speaker's statement will be limited to three (3) minutes in duration. The Public Forum will be limited to one (30) minutes in duration.

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to open public comment at \_\_\_\_ P.M.

Roll Call

MT SK DL GM GS LW TJC

Motion by \_\_\_\_\_, second by \_\_\_\_\_, to close public comment at \_\_\_\_ P.M.

Roll Call

MT SK DL GM GS LW TJC

XII. Items for Board Action-Resolutions

Note: Resolutions marked with an asterisk are as a result of Executive Session Discussion.

**ROUTINE MATTERS RESOLUTIONS R1-R8**

**POLICY #0168- APPROVALS OF BOARD MINUTES**

**R1. RESOLVED:** that the Rochelle Park Board of Education approves the minutes of the following meetings:

- October 18, 2018 Regular Meeting**
- October 19, 2018 Special Meeting & Executive Session**
- October 26, 2018 Special Meeting & Executive Session**

Motion by \_\_\_\_\_, second by \_\_\_\_\_,

Roll Call

MT SK DL GM GS LW TJC

**POLICY#5200 ATTENDANCE**

**R2. RESOLVED:** that the Board of Education approves the attendance report for the month of October 2018 as listed:

<u>Enrollment</u>		<u>Left</u>	<u>Entered</u>
Midland School	503		
Hackensack H.S.	134		
Academies/Technical Schools	27		
<b>Totals</b>	<b>664</b>		

**Pupil Attendance**

Possible Days 11066  
Days Present 10607.5  
Days Absent 458.5  
% Present 95.8%  
% Absent 4.2%

**Teacher Attendance**

Possible Days 1242  
Days Present 1200  
Days Absent 42  
% Present 96%  
% Absent 4%

Motion by \_\_\_\_\_, second by \_\_\_\_\_,  
Roll Call

MT SK DL GM GS LW TJC

**POLICY #8420 EMERGENCY & CRISIS SITUATIONS**

**R3. RESOLVED:** that the Rochelle Park Board of Education approves the following Fire and Security drills held in the month of October 2018 for the Rochelle Park School District.

Fire Drill October 25, 2018  
Evacuation Drill October 23, 2018

Motion by \_\_\_\_\_, second by \_\_\_\_\_,  
Roll Call

MT SK DL GM GS LW TJC

**POLICY #5512.01 HARRASSMENT INTIMIDATION AND BULLYING**

**R4. RESOLVED:** that the Rochelle Park Board of Education approves the following HIB Report for October 2018 on behalf of the Rochelle Park School District.

**October 2018**

Reported Cases: 4  
Number of Cases open: 1  
Number of Cases closed: 3  
Number of Incidents determined to be HIB: 0

Motion by \_\_\_\_\_, second by \_\_\_\_\_,  
Roll Call

MT SK DL GM GS LW TJC

**POLICY #2340 – FIELD TRIPS**

**R5. RESOLVED:** on the recommendation of the Acting Superintendent, the Board of Education approve the following field trip request:

**Ms. Baker, Mrs. Fletcher, Mrs. O’Brien and three other staff members TBD to accompany the 4-8 Chorus to the Alaris Health at Rochelle Park on December 12, 2018 for two performances, one in the morning and one in the afternoon, at a cost to the district of \$400.00 for busing.**

**R6. RESOLVED:** that the Board of Education accepts the report and acknowledges the public presentation made by the Curriculum Supervisor at the October 18, 2018 public meeting regarding the 2018 District Assessment Report for PARCC.

**R7. WHEREAS**, the Board appointed Maria Nuccetelli, Ed.D., Affirmative Action Officer, pro tem to conduct an affirmative action investigation; and  
**WHEREAS**, Dr. Nuccetelli issued her Affirmative Action Report on or about October 16, 2018; and  
**WHEREAS**, no appeal has been filed by any party to the Affirmative Action Investigation Report; and  
**NOW, THEREFORE, BE IT RESOLVED** that the Board hereby accepts the findings and conclusions set forth in the Affirmative Action Report issued by Dr. Nuccetelli on or about October 16, 2018.

**POLICY #5120 NEEDS ASSESSMENT PUPILS**

**R8. RESOLVED:** that on the recommendation of the Acting Superintendent, the Board of Education amends the following special education placements and related services for the 2018-2019 school year, originally approved at the August 2018 meeting.

**CASE # 000015999**

**CLASSIFICATION:** Autistic

**PLACEMENT:** South Bergen Jointure-Lodi

**ESY:** \$3,500.00

**CASE# 000023010**

**CLASSIFICATION:** Specific Learning Disability

**PLACEMENT:** New Bridge Center/Cherry Hill School

**TUITION:** \$55,820.00

**RELATED SERVICES:** Aide \$17,514.00

**ESY:** \$5,582

**ESY Aide:** \$1,751.00

**CASE # 000024064**

**CLASSIFICATION:** Other Health Impaired

**PLACEMENT:** New Bridge Center/Cherry Hill School

**RELATED SERVICE:** Aide \$17,514.00

R1-R8

Motion by \_\_\_\_\_, second by \_\_\_\_\_,

Roll Call

MT SK DL GM GS LW TJC

**PERSONNEL RESOLUTIONS P1-P5**

**POLICY #4125 EMPLOYMENT OF SUPPORT STAFF MEMBERS**

**\*P1. RESOLVED:** on the recommendation of the Acting Superintendent, that the Board of Education approve the following to the Substitute Teacher list for the 2018-2019 school year at a rate of \$85.00 per day.

**Robert Hoffman**

**Kristina Gargone** (pending proof of transfer of fingerprints)

**Heileen Vargas** (pending proof of transfer of fingerprints)

**\*P2. RESOLVED:** upon the recommendation of the Acting Superintendent the Board of Education continues their agreement with Barbara O’Brien to provide support at the Business Administrator’s request thru March 2019.

**POLICY #4211 HIRING- NON-CERTIFIED PERSONNEL**

**\*P3. RESOLVED:** on the recommendation of the Acting Superintendent, that the Board of Education approves Patricia Daubner as a Cafeteria/Playground Assistant at \$11.75 per hour, (start date pending fingerprints), until the end of the 2018/2019 school year.

**POLICY 9541 – STUDENT TEACHERS/INTERNS**

**P4. RESOLVED:** that the Board of Education approve the following student field experience through Fairleigh Dickenson University for the spring 2019 semester, pending fingerprints.  
Bella Calvi (K-5 classrooms)

**POLICY #3240 – PROFESSIONAL DEVELOPMENT**

**\*P5. RESOLVED:** on the recommendation of the Acting Superintendent, that the Board of Education approves the participation of the persons named at the following workshops/conferences:

Kaitlin Gallagher to attend “Google Bootcamp Level 2” on December 7, 2018 at a cost to the district of \$200.00 for registration.

Meghan Mallon to attend “Blended Learning NVCC” on November 29, 2018 at a cost of \$185.00 for registration. (this workshop was previously approved for another staff member- no increased cost)

P1-P5

Motion by \_\_\_\_\_, second by \_\_\_\_\_,  
Roll Call

MT SK DL GM GS LW TJC

**FINANCE AND INSURANCE-RESOLUTIONS F1-F8**  
**POLICY #6460 PAYMENT OF GOODS AND SERVICES**

**F1. RESOLVED:** that the Rochelle Park Board of Education approve a second October, 2018 Bill’s List as listed below:

<b>10 – General Fund</b>	<b>\$623.40</b>
<b>TOTAL PAYMENTS FOR October</b>	<b>\$623.40</b>
<b>TOTAL DISBURSEMENTS</b>	

**ATTACHMENT**

**F2.RESOLVED:** that the Rochelle Park Board of Education approve the November 2018 Bill List as approved, attached and listed below:

<b>A. Regular Bills- Fund 10</b>	<b>\$285,249.00</b>
<b>B. Special Revenue -Fund 20</b>	<b>\$2,180.00</b>
<b>Total for the month of November</b>	<b>\$287,429.80</b>
<b>TOTAL DISBURSEMENTS</b>	

**ATTACHMENT**

**F3. RESOLVED: that the Rochelle Park Board of Education authorize an additional check run for the month of November 2018 with the amounts to be approved at the December meeting:**

**POLICY #6820 FINANCIAL REPORTS**  
**Monthly Budgetary Line Item Status Certifications**

**F4. RESOLVED, that the Board Secretary for the Rochelle Park Board of Education certified that pursuant to NJAC 6A:23-2.11 9c) 3, as of September 30, 2018, that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of NJAC 6A:23-2.11 (a): and**

**FURTHER BE IT RESOLVED, that the Rochelle Park Board of Education certifies that pursuant to NJAC 6A:23-2-11 c) 4 that after review of the board secretary’s and treasurer’s monthly financial reports and the advice of district officials, we have no reason to doubt that no major account or fund has been over-expended in violation of NJAC 6A:23-2.11 (b).**

Motion by \_\_\_\_\_ seconded by \_\_\_\_\_  
Roll Call  
SA SA AB TC ML MS DL

**Secretary & Treasurer’s Reports**

**F5. RESOLVED, that the Rochelle Park Board of Education accepts the Board Secretary’s and Treasurer’s Financial Reports for the month of September 2018.**

Motion by \_\_\_\_\_ seconded by \_\_\_\_\_  
Roll Call  
SA SA AB TC ML MS DL

**F6.Approval of September Payroll – that the Board approve the payroll for September 2018 as follows:**

**Payroll**

**Month            September**

<b>Fund</b>	<b>Gross Payroll</b>
<b>Fund 10</b>	\$520,97.86
<b>Fund 20</b>	\$4,518.50
<b>Fund 61</b>	\$600.00
<b>Fund 62</b>	\$ .00
<b>Total</b>	\$525,616.36

**Payroll**

**F7.Approval of October Payroll – that the Board approve the payroll for October 2018 as follows:**

**Payroll**  
**Month            October**

<b>Fund</b>	<b>Gross Payroll</b>
<b>Fund 10</b>	\$527,946.15
<b>Fund 20</b>	\$4,518.50
<b>Fund 61</b>	\$12,343.75
<b>Fund 62</b>	\$ .00
<b>Total</b>	\$544,080.40

**Payroll**

**Transfers**

**F8. RESOLVED**, that the Rochelle Park Board of Education approves the line item transfers for September 2018.

**Attached**

F1-F8

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_

Roll Call

MT      SK      DL      GM      GS      LW      TJC

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Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to open public comment at \_\_\_\_\_pm.

Roll Call

MT      SK      DL      GM      GS      LW      TJC



Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to close public comment at \_\_\_\_\_ pm.  
Roll Call

MT SK DL GM GS LW TJC

**XIV. Announcements**

The next Meeting will be held on Thursday, December 13, 2018 at 7:00 PM in the Media Center.

**XI. Executive Session Announcement (if Needed)**

WHEREAS, the Rochelle Park Board of Education (hereinafter referred to as the "Board") will convene in Executive Session to discuss confidential matters which include: \_\_\_\_\_

\_\_\_\_\_  
**NOW HEREOFRE BE IT RESOLVED**, the Board shall move into Executive Session to discuss the above referenced matter(s).

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Roll Call

MT SK DL GM GS LW TJC

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to close Executive Session at \_\_\_\_\_ P.M.  
Roll Call 7-0  
Motion Carried

**XV. Adjournment**

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to adjourn meeting at \_\_\_\_\_ PM

MT SK DL GM GS LW TJC